

### **Instructions for Completing the Designated Voter Certificate (DVC)**

- You are the sole owner of record, or a Registered Agent, you are not required to file a DVC to vote at the 2026 annual meeting.
- If you filed a DVC for the 2025 annual meeting and don't want to change the Designated Voter, you are not required to submit a new DVC.
- To fill out the form...
  - ⊕ Fill in the unit number of your parcel. If you own more than one, fill in the number for each parcel. For example: 1287D, 1291B
  - ⊕ Print the name of the owner that will have the authority to cast the vote for all owners.
  - ⊕ All owners must sign and date the DVC.

### **Instructions for Completing the Proxy Form**

- If you believe the Designated Voter may not attend the 2026 annual meeting, then complete this form.
  - ⊕ If the Designated Voter does come to the 2026 annual meeting, the proxy form will be considered null and void.
- Fill in the unit number of your parcel. If you own more than one, fill in the number for each parcel. For example: 1283E, 1333D
- Print the name of the person to whom the Designated Voter transfers their voting authority.
- Either check the Secretary box or print the name of the proxy voter.
- Check either the "General Proxy" box or the "Limited Proxy" box.
  - ⊕ A "General Proxy" allows your proxy holder to vote as they wish.
  - ⊕ A "Limited Proxy" allows your proxy holder to vote only as you have indicated.
  - ⊕ The only items planned for a vote are the four Board-recommended amendments to our By-Laws.
  - ⊕ If the "Limited Proxy" box is checked, circle either "Yea" or "Nay" to indicate your vote for or against the amendment. *Note: The underlined text will be added and the stricken text will be deleted.*
- The Designated Voter must sign and print their name at the bottom.

Both forms may be deposited in the HOA Box or delivered to the Association's postal box by 5:00 pm on January 22, 2026, or brought to the annual meeting. The Association's address is:

The Meadows South  
PO Box 5635  
Titusville, FL 32783-5635